



Water Resources Coordinator

The Hudson Valley Regional Council (HVRC) is seeking applicants for a full-time Water Resources Coordinator. The federal Clean Water Act provides for funding to states for regional water quality management planning activities. The Environmental Protection Agency (EPA) awards 604(b) grants to states, which in turn make awards to regional planning and interstate organizations. Working under HVRC's 604(b) Water Quality Planning Program grant from the New York State Department of Environmental Conservation (NYS DEC), the successful applicant will provide technical assistance to municipalities, coordinate water resources outreach, and create and participate in watershed planning activities in the seven-county Mid-Hudson Region.

HVRC's implementation of NYS DEC's 604(b) Water Quality Planning Program covers four main objectives:

1. Assist communities with planning and implementation of a Drinking Water Source Protection Program (DWSP2) plan.
2. Provide training and technical assistance to communities on Municipal Separate Storm Sewer System (MS4) regulations.
3. Provide training and technical assistance to communities or groups interested in 9 Element Watershed Planning to address pollutants in waterways.
4. Serve as a resource for regional watershed planning in collaboration with the DEC's regional work.

Duties of the Water Resources Coordinator will primarily include:

- Assist local governments with understanding and completing a DWSP2 by providing presentations and acting as coordinator for the plan through to implementation.
- Assist NYSDEC and Department of Health in refining the DWSP2 pilot process by providing feedback during and between monthly meetings.
- Participate in regional, county, and local water quality meetings to support ongoing work.
- Prepare quarterly reports and reimbursements per HVRC's contractual obligations for the grant.
- Identify and connect communities with relevant water quality programs and grant opportunities.
- Collaborate with regional partners on watershed planning activities.
- Seek out opportunities to create greater impact in the region.
- Prepare updates for HVRC's Board of Directors on water quality work.
- Pursue additional funding sources to support HVRC's water resources technical assistance to the region.
- Support HVRC team across other programmatic and organizational areas when needed.

Minimum qualifications are a Master's degree in urban planning, environmental science, or a related field and two years' experience in water/sustainability planning, or, a Bachelor's Degree in urban planning, environmental science, or a related field and four years' experience in water/sustainability planning. The successful candidate will have an interest in maintaining quality water resources within the region, as well as the ability to engage various types of stakeholders (state agencies, local governments, watershed alliances, and other NGOs). The successful candidate will also have an interest in collaborating with relevant stakeholders and leading teams through consensus-building. Must also have a strong understanding of social-ecological systems and the ability to navigate conversations

pertaining to behavior, politics, and environmental justice. Must have strong public speaking and writing skills as well as experience with outreach and engagement to a variety of stakeholders, including clarity of presentation and facility with gauging audiences. Must possess proficiency in Microsoft Office suite (Excel, PowerPoint, Word, Outlook, Teams) and other web-based project management and tracking systems. The position requires travel by car and includes evening meetings, COVID-19 constraints permitting. Travel expenses will be reimbursed at federal rates. Salary commensurate with experience. This position reports to the Executive Director.

Hudson Valley Regional Council is an Equal Opportunity employer committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.

This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. HVRC makes hiring decisions based solely on qualifications, merit, and business needs at the time.

Please email your cover letter, résumé, and relevant writing sample to the attention of Mid-Hudson Clean Energy Communities Manager Eleanor Peck at epeck@hudsonvalleyrc.org by January 15, 2022. Interviews will be scheduled immediately thereafter.

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