



Hudson Valley Regional Council Board of Directors Meeting Minutes

Wednesday, June 17, 2026

2:00 – 3:00 PM

Videoconference via Zoom

- **Call to Order:** HVRC Board Chairwoman Bridget Gibbons called the meeting to order at 2:02 PM and provided information on how the meeting may be attended. HVRC Executive Director Carla Castillo initiated the roll call. A quorum was not present, with three members absent. At 2:16 PM, additional members arrived and quorum was met. At 2:17, Chairwoman Gibbons asked for a motion to open the meeting.
- **Motion to Open the Meeting:** At 2:17 PM, the meeting was opened:
 - Motion: Amy Dooley, Legislator, Ulster County
 - Second: Tracey Bartels, Non-Government Member, Ulster County
- **Technical Assistance Updates:** At 2:18 PM, Staff provided updates on Technical Assistance HVRC provided to local governments over the past year.
- **Chairwoman's Report:** At 2:21 PM, Chairwoman Gibbons gave her report:
 - Welcomed two newly appointed Board Members: Robert Sassi, Legislator, Orange County and Sa'eed "Tyrone King" Mustafa, Legislator, Orange County.
 - Chairwoman Gibbons thanked Ms. Castillo, Staff and Board for their work and dedication.
- **Financial Report:** At 2:24 PM, Financial & Administrative Director, Robin Sattin gave his report on the financial status of HVRC.
- **Policies & Procedures – Preparation & Review Overview:** At 2:27 PM, Ms. Castillo presented the P&P Office Hours Memo and the Grant Application Submission Review Form.
- **Resolution – Adoption of Personnel Policies & Procedures:** At 2:38 PM, Ms. Castillo provided information on Resolution 2026-04, which would adopt HVRC's Personnel Policies & Procedures. At 2:38 PM Chairwoman Gibbons called for a motion to approve and adopt the resolution.
 - **Motion:** Nadia Rajs, Legislative Chair, Sullivan County
 - **Second:** Julie Noble, City of Kingston Sustainability Coordinator, Ulster County
 - **Vote:** Approved unanimously
- **Resolution – Adoption of Financial Policies & Procedures:** At 2:39 PM, Ms. Castillo provided information on Resolution 2026-05, which would adopt HVRC's Financial Policies & Procedures. At 2:39 PM, Chairwoman Gibbons called for a motion to approve and adopt the resolution.

- **Motion:** Nadia Rajs, Legislative Chair, Sullivan County
 - **Second:** Alan Sorensen, Planning Commissioner, Orange County
 - **Vote:** Approved unanimously

- **Resolution – Adoption of Grant Application Submission Review Form:** At 2:40 PM, Ms. Castillo provided information on Resolution 2026-06, which would adopt the GASRF as an Appendix to the Financial Policies & Procedures. At 2:40 PM, Chairwoman Gibbons called for a motion to approve and adopt the resolution.
 - **Motion:** Nadia Rajs, Legislative Chair, Legislator, Sullivan County
 - **Second:** Kathleen Abels, PCEDC President, Putnam County
 - **Vote:** Approved unanimously

- **Resolution – Executive Committee Update:** At 2:41 PM, Ms. Castillo provided information on Resolution 2026-07, which would update the composition of HVRC’s Executive Committee. At 2:42 PM, Chairwoman Gibbons called for a motion to approve and adopt the resolution.
 - **Motion:** Alan Sorensen, Planning Commissioner, Orange County
 - **Second:** Althema Goodson, Committee Staff for Appointments and Veterans, Seniors & Youth Committees, Westchester County
 - **Vote:** Approved unanimously

- **Resolution – Executive Committee & Treasurer Appointments:** At 2:43 PM, Ms. Castillo provided information on Resolution 2026-08, which would appoint the new members of HVRC’s Executive Committee. At 2:44 PM, Chairwoman Gibbons called for a motion to approve and adopt the resolution.
 - **Motion:** Nadia Rajs, Legislative Chair, Sullivan County
 - **Second:** Michael Specht, Supervisor, Town of Ramapo, Rockland County
 - **Vote:** Approved unanimously

- **Resolution – Deputy Executive Director Check Signing Authority:** At 2:44 PM, Ms. Castillo provided information on Resolution 2026-09, which would grant check signing authority to Deputy Executive Director, Amanda Hickey. At 2:45 PM, Chairwoman Gibbons called for a motion to approve and adopt the resolution.
 - **Motion:** Alan Sorensen, Planning Commissioner, Orange County
 - **Second:** Althema Goodson, Committee Staff for Appointments and Veterans, Seniors & Youth Committees, Westchester County
 - **Vote:** Approved unanimously

- **Programmatic Updates:** At 2:46 PM, HVRC staff updated the Board on staff programmatic areas.

- **Public Comment:** At 3:02 PM, Chairwoman Gibbons asked for public comment. There was none.

- **Adjournment:** At 3:03 PM, Chairwoman Gibbons asked for a motion to adjourn the meeting. The meeting was adjourned at 3:03 PM.

- **Motion:** Julie Noble, City of Kingston Sustainability Coordinator, Ulster County
- **Second:** Althema Goodson, Committee Staff for Appointments and Veterans, Seniors & Youth Committees, Westchester County

Minutes submitted by Financial & Administrative Director, Robin Sattin.

Minutes reviewed and approved by Board Secretary, Julie Noble.

The official listing of attendees of the HVRC Board Meeting of June 17, 2026, appears on the following page.

Attendees of the HVRC Board Meeting of June 17, 2026

Quorum met: Yes.

<p>Kathleen Abels, Putnam County President of Putnam County Economic Development Corporation 737 Milltown Road, Brewster, NY 10509</p> <p>Barbara Barosa, Putnam County Commissioner of Planning, Development, and Public Transportation 841 Fair Street, Carmel, NY 10512</p> <p>Tracey Bartels, Ulster County Non Government Member 529 West 42nd Street, New York, NY 10036</p> <p>Jennifer Coccozza, Dutchess County Deputy Planning Commissioner 85 Civic Center Plaza, Poughkeepsie, NY 12601</p> <p>Peter Criswell, Ulster County Legislative Chair 244 Fair Street, 6th Floor, Kingston, NY 12401</p> <p>Amy Dooley, Ulster County Legislator 54 Vinyard Avenue, Highland, NY 12528</p> <p>Dennis Doyle, Ulster County Director of Planning 244 Fair Street, Kingston, NY 12401</p> <p>Bridget Gibbons, Westchester County Director of Economic Development 148 Martine Ave., White Plains, NY 10601</p> <p>Althema Goodson, Westchester County Committee Staff for Appointments and Veterans, Seniors & Youth Committees 148 Martine Avenue, 8th FL, White Plains, NY 10601</p> <p>Steven Gross, Orange County Economic Development Director 40 Matthews Street, Goshen, NY 10924</p>	<p>Matthew McPhillips, Sullivan County Legislator 100 North Street, Monticello, NY 12701</p> <p>Kristofer Munn, Dutchess County Legislator 14 North Drive, Red Hook, NY 12571</p> <p>Jenna Nazario, Rockland County Economic Development and Tourism Director 50 Sanatorium Rd, Building A, 8th floor, Rm 325, Pomona, NY 10970</p> <p>Julie Noble, Ulster County City of Kingston Sustainability Coordinator 467 Broadway, Kingston, NY 12401</p> <p>Joshua Potosek, Sullivan County County Manager 600 Rt 55, Eldred, NY 12732</p> <p>Nadia Rajs, Sullivan County Legislative Chair 100 North Street, Monticello, NY 12701</p> <p>Robert Sassi, Orange County Legislator 255 Main Street, Goshen, NY 10924</p> <p>Alan Sorensen, Orange County Planning Commissioner 255 Main Street, Goshen, NY 10924</p> <p>Michael Specht, Rockland County Supervisor of the Town of Ramapo 237 Route 59, Suffern, NY 10901</p>
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Also Attending: Olga Tirado

HVRC Staff Attending Remotely: Lauren Bunce, Carla Castillo, Ryan Corbett, Sofie diTommaso, Caleb Fine, Amanda Hickey, Evelyn Laferriere, Robin Sattin, Elizabeth Sun, Brandon Toye