



Hudson Valley Regional Council Executive Committee Meeting Minutes

Thursday, September 3, 2026

2:30 – 3:30 PM

Videoconference via Zoom

- **Call to Order:** At 2:34 PM, HVRC Board Chairwoman Bridget Gibbons called the meeting to order and provided information on how the meeting could be attended. HVRC Executive Director Carla Castillo initiated the roll call. Dennis Doyle joined the meeting following the roll call, at which point a quorum was present.
- **Financial Materials:** At 2:35 PM, Financial & Administrative Director Robin Sattin presented the financial materials through July 31, 2026. The Committee discussed HVRC's cash position, retirement liability, outstanding county contributions, grant balances, and META program expenditures.
- **Organizational Documents Update Committee Member Selection:** At 2:53 PM, Ms. Castillo presented the proposed process and membership options for the Organizational Documents Update Committee. The Committee supported including interested Executive Committee members and self-selected HVRC Board members. A resolution will be presented to the Board.
- **September HVRC Board Meeting:** At 3:12 PM, Ms. Castillo reviewed the proposed agenda for the September Board meeting, including quarterly financial materials, presentations on SolarAPP+ and FEMA's Community Rating System, and a resolution concerning the Organizational Documents Update Committee.
- **Schedule of Meetings:** At 3:16 PM, the Committee agreed to schedule recurring Executive Committee meetings through 2027. Staff will distribute an availability survey. The next meeting was scheduled for October 1, 2026, at 2:30 PM.
- **Meeting Structure:** At 3:19 PM, the Committee agreed to include public comment at future Executive Committee meetings. The Committee also discussed the quorum requirements applicable to Executive Committee meetings.
- **Adjournment:** At 3:27 PM, Chairwoman Gibbons made a motion to adjourn. Secretary Julie Noble seconded the motion, which was approved unanimously.

Minutes submitted by Financial & Administrative Director, Robin Sattin.

Minutes reviewed and approved by Board Secretary, Julie Noble.

The official listing of attendees of the HVRC Executive Committee Meeting of September 3, 2026, appears on the following page.

Attendees of the HVRC Executive Committee Meeting of September 3, 2026

Quorum met: Yes.

Dennis Doyle, Ulster County Director of Planning 244 Fair St., Kingston, NY 12401	Julie Noble, Ulster County City of Kingston Sustainability Coordinator 3700 State Highway 6, Eastham, MA 02642
Bridget Gibbons, Westchester County Director of Economic Development 148 Martine Ave., White Plains, NY 10601	Joshua Potosek, Sullivan County County Manager 600 Rt 55, Eldred, NY 12732
Althema Goodson, Westchester County Committee Staff for Appointments and Veterans, Seniors & Youth Committees 148 Martine Ave., 8th FL, White Plains, NY 10601	

HVRC Staff Attending Remotely: Carla Castillo, Amanda Hickey, Robin Sattin